

ANNUAL REPORT

2021



For the year ended 31 March 2021
Prepared by BWTL Advisory Limited

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Rotorua Trail Trust 2021 - Chairman's Report

Once again this has been another eventful year for the Trails Trust. In the wake of the global pandemic, and with our international borders closed in Rotorua, we all found ourselves extremely lucky to have the fantastic Whakarewarewa forest on our doorstep. And it seems we were not alone! This year, despite the world not being able to build enough bikes, there has been incredible activity in the forest with locals and domestic visitors dusting off their bikes and running and walking shoes to enjoy this incredible asset that we are so privileged to have so close to the city.

This year our key focuses have been to assist Council to complete the build of the Forest Loop, several new builds and rebuilds such as Split Enz extension and Tarawera Return, completing the RECT funded refurbishments and ongoing maintenance of the network. The pandemic has seen a massive shift in usage in the forest which is excellent for Rotorua but does create higher maintenance requirements for the Council and the Trust. Outside of Whakarewarewa we have completed upgrades and maintenance work in the DOC estate particularly at Western Okataina, Rainbow Mountain and Blue Lake and refurbished the walking trail at Lake Okareka.

We are extremely privileged that Tangata Whenua allow access to their land for recreation. We also recognise and thank the Rotorua Lakes Council for their role in administering recreation in the entire forest and their financial support of the Trust. We also greatly appreciate the ongoing support of Timberlands and recognise the challenges that recreation in a working forest present to them as a company.

Based on feedback we have focussed more on enhancing the user experience and trying to collaborate with the user community as best as we can. We acknowledge there is still work to do in these areas, but these are our primary focal points right now.

This year saw our first Trail Manager, Damian Clarke, move onto another role after three years in the job. We would all like to acknowledge Damian for his hard work, dedication, and commitment to the trust. His role was very multi-faceted and challenging managing the team and the user expectations. Damian was extremely passionate about the Trust and the forest and his experience of having been in the role three year has been a cornerstone to the continued development of the Trust. After his departure we restructured the role slightly and we have promoted Kris O'Driscoll into the role as Operations Manager. A big thank you to Kris for her work this year in lifting the profile and communications of the Trust and we look forward to the next year with Kris at the helm of the team. We have recently welcomed Tracy van der Merwe into the admin and communications role.

We thank all our staff for their commitment and perseverance in keeping the network running so well. The core trail team of Casey King and Lance Tavinor ably supported Tuhoto-Ariki Pene and more recently Andrew Freed. After lockdown, we were able to utilise tourism and rafting guides with the support of Rotorua Lakes Council, to assist in the walking trail maintenance. Many of them have continued to work with us over the past year.

A big thanks to our members and the donations which help us to achieve our goals. One of the most significant advantages we have here in Rotorua is our people. We must recognise the unsung heroes of the forest namely the trail adopters and volunteers who spend countless hours maintaining the trails. The large amount of work by volunteers and the turnouts at regular working bees by a wide cross section of people is a prime reason why Rotorua is the leading mountain bike network in New Zealand. The trust and all forest users greatly appreciate the efforts of all these volunteers who give up their time and expertise freely.

I would like to acknowledge all the trustees for their hard work and commitment to the trust again this year. This has been a year of reflection on the Trust's role and how we operate thus has required significant governance, thought and decision making and I appreciate your wise counsel and commitment particularly as volunteers to what seems like a lot more meetings this year.

Our key funding supporters include the Rotorua Energy Charitable Trust, MBIE, NZ Community Trust, Four Winds Foundation, Good Eastern Taphouse, Pig & Whistle Historic Pub, Geysers Community Foundation, Aura Accommodation, BWT Financial and NDuro Events. We also have developed a wide range of supporters who all actively assist us with various items, assistance in-kind and sponsorships such as Nicholson Nissan, Trek Bikes, Perma Pine, Speedy Signs, Lakeland Chainsaws and Mowers, and Bosch. Without this generous support the work we do would not be possible and it is greatly appreciated.

Moving forward, we look forward to the official opening of the Forest Loop later this year which will add another quiver to Rotorua's bow and attract an even wider group of riders. We are also focussed on working with all parties on a coordinated trail network at Te Pūtake o Tawa and ensuring that the needs of the walkers and runners are also met. This year we would also like to increase our attention to our other strategic goals outside of Whakarewarewa.

See you on the trails.

Thank you.



Grant Utteridge, Chairman

Entity Information

Rotorua Trails Trust For the year ended 31 March 2021

Legal Name of Entity

Rotorua Trails Trust

Entity Type and Legal Basis

Registered Charitable Trust

Registration Number

CC52100

Entity's Purpose or Mission

Rotorua - City of Trails, second to none.

We want the Rotorua recreational trail network to be a user experience which is second to none, reflecting our heritage, culture and environment, through an integrated network, delivering positive benefits, with safety in mind.

The Rotorua Trails Trust develops, manages and advocates for a network of the world's best trails across the Rotorua district.

From concept to delivery, we will be clear about who our users are, and the kind of experiences they want to have.

We deploy a combination of professional trail builders and managed volunteers to deliver on the concept to a professional standard.

Main Methods Used by Entity to Raise Funds

Third party grant & funding applications, membership fees, and donations.

Entity's Reliance on Volunteers and Donated Goods or Services

Rotorua Trails Trust is reliant on the work of a large number of volunteers. As well as volunteer work by the trustees, there are approximately 75 trail adoptees who regularly work maintaining "their" trail. The Trust has a monthly trail maintenance day, when members of the public volunteer time towards a special project or maintaining a trail.

Physical Address

Long Mile Road, C/o iSite, Lynmore, Rotorua, New Zealand, 3010

Postal Address

PO Box 6181, Whakarewarewa, Rotorua, New Zealand, 3043

Approval of Financial Report

Rotorua Trails Trust

For the year ended 31 March 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Rotorua Trails Trust for year ended 31 March 2021.

APPROVED



Grant Utteridge

Chairperson

Dated 28 June 2021



Tim Wild

Treasurer

Dated 28 June 2021

Statement of Service Performance

Rotorua Trails Trust

For the year ended 31 March 2021

Description of Entity's Outcomes

The Trails Trust will develop and maintain a network of multi-user recreation trails.

The objective is to ensure a user experience that is second to none, reflecting our heritage, our culture, and our environment, through an integrated network, delivering positive benefits, with safety in mind.

Description of the Entity's Outputs

- Worked with Rotorua Lakes Council and the Forest Recreation Management Group to develop more recreational trails.
- Maintained 180km of mountain bike tracks, 65 km of walking tracks, 20 km of equestrian trails and roads all totalling approx.300 km.
- Maintained Department of Conservation trails on Western Okataina and Maunga Kakaramea - Rainbow Mountain.
- Maintained the off-road section of Te Ara Ahi, Rotorua's NZ Great Ride.
- Collated over 2,300 hours of volunteer work.
- Post-Covid, we held monthly working bees on forest trails and also had various groups of students to help maintain trails.
- Created the Split Enz extension after logging, making it the longest trail in the forest.
- Applied for and received funding from Rotorua Energy Charitable Trust (RECT) to refurbish a selection of trails. The trails that have been refurbished were New Exit, Challenge, Boulderdash, Corridor and Katore Jumps.
- Build Tarawera Return as a shared-use trail, with the help of volunteers, to create a safer return option to Tarawera Rd.
- Continued building the Tokorangi Face section of the forest loop.
- Improved the safety of Ball & Chain and Jeff's Link. These are both two-way trails, so we widened them and created different lines to make two way traffic safer and easier.
- Immediately after Covid lockdown, with funding from Council, we were able to hire local tourism staff to do some major cleanup and maintenance on the walking tracks.
- With support from MBIE, Rotorua Lakes Council, and Rotorua Quarry, we repaired and resurfaced a section of the Hemo Gorge trail which is part of Te Ara Ahi.
- With funding from the Geyser Foundation and the Dodzy Memorial Trust, we built a finishing berm, landscaped, and added new signs at the lower section of Dodzy Skills Park. This was supported by Orca Engineering.

Statement of Financial Performance

Rotorua Trails Trust

For the year ended 31 March 2021

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue	1	125,347	167,117
Fees, subscriptions and other revenue from members	1	1,366	1,409
Revenue from providing goods or services	1	333,589	253,981
Interest, dividends and other investment revenue	1	42	47
Other revenue	1	35,897	10,285
Total Revenue		496,240	432,839
Expenses			
Volunteer and employee related costs	2	239,188	236,221
Costs related to providing goods or service	2	168,631	129,157
Other expenses	2	16,475	15,344
Depreciation		15,587	12,122
Total Expenses		439,880	392,844
Surplus/(Deficit) for the Year		56,359	39,994

This statement has been prepared without conducting an audit or review engagement.

Statement of Financial Position

Rotorua Trails Trust As at 31 March 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2021	31 MAR 2020
Assets			
Current Assets			
Bank accounts and cash	3	144,137	88,035
Total Current Assets		144,137	88,035
Non-Current Assets			
Property, Plant and Equipment	5	72,169	71,520
Total Non-Current Assets		72,169	71,520
Total Assets		216,306	159,555
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	12,290	9,250
Other current liabilities	4	6,309	8,958
Total Current Liabilities		18,599	18,208
Total Liabilities		18,599	18,208
Total Assets less Total Liabilities (Net Assets)		197,707	141,347
Accumulated Funds			
Capital contributed by owners or members	6	10,000	10,000
Accumulated surpluses or (deficits)	6	187,707	131,347
Total Accumulated Funds		197,707	141,347

This statement has been prepared without conducting an audit or review engagement.

Statement of Cash Flows

Rotorua Trails Trust

For the year ended 31 March 2021

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	127,950	172,623
Fees, subscriptions and other receipts from members	1,570	1,620
Receipts from providing goods or services	377,908	315,975
Interest, dividends and other investment receipts	42	47
Cash receipts from other operating activities	36,009	11,652
Payments to suppliers and employees	(441,546)	(393,582)
Net GST Paid	(29,596)	(29,470)
Total Cash Flows from Operating Activities	72,337	78,865
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	3,804	-
Payments to acquire property, plant and equipment	(20,040)	(75,527)
Total Cash Flows from Investing and Financing Activities	(16,236)	(75,527)
Net Increase/(Decrease) in Cash	56,101	3,338
Bank Accounts and Cash		
Opening cash	(88,035)	(84,697)
Closing cash	(144,137)	(88,035)
Net change in cash for period	(56,101)	(3,338)

This statement has been prepared without conducting an audit or review engagement.

Statement of Accounting Policies

Rotorua Trails Trust

For the year ended 31 March 2021

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) Tier-3 on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Rotorua Trails Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Annual Report

Rotorua Trails Trust

For the year ended 31 March 2021

	2021	2020
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations	14,563	35,785
Fundraising - Other	500	-
Grants Received	79,120	96,883
Member Donations	21,262	21,028
Sign fundraising	5,539	2,012
Sponsorship Income	3,452	8,425
Tap Donate	910	2,984
Total Donations, fundraising and other similar revenue	125,347	167,117
Fees, subscriptions and other revenue from members		
Membership	1,366	1,409
Total Fees, subscriptions and other revenue from members	1,366	1,409
Revenue from providing goods or services		
Contract for Service	182,255	203,981
Ranger Role Funding	63,334	-
Walking trails	63,000	-
Te Ara Ahi	25,000	50,000
Total Revenue from providing goods or services	333,589	253,981
Interest, dividends and other investment revenue		
Interest Income	42	47
Total Interest, dividends and other investment revenue	42	47
Other revenue		
COVID-19 Wage Subsidy	35,148	1,172
Other Sundry Income	749	9,113
Total Other revenue	35,897	10,285
	2021	2020

2. Analysis of Expenses

Volunteer and employee related costs

ACC	4,383	3,167
Volunteer day expenses	1,596	1,119
Wages	233,208	231,935
Total Volunteer and employee related costs	239,188	236,221

Costs related to providing goods or services

Consultancy Fees	1,450	4,440
Contractor - vegetation	14,462	5,837
Contractor-DOC	50,428	598
Contractor - Dodzy	354	735

	2021	2020
Contractor - New Trail Build	6,988	31,964
Contractor rebuild	1,513	8,120
Contractor Tree Clearing	669	3,591
Contractor-Te Ara Ahi	5,437	471
Contractor - Walking Trails	30,843	4,854
Contractors - Trail Maintenance	18,086	29,452
Cost of Fundraising signs	2,531	-
Digger	6,106	4,436
Hire Equipment	4,639	8,626
Materials	6,659	4,617
Plant & Equipment under \$500	3,971	6,461
Repairs and Maintenance - General	1,212	2,174
Signs	5,071	8,849
Vehicles (ute)	8,213	3,934
Total Costs related to providing goods or services	168,631	129,157
Other expenses		
Advertising	680	-
Bank Fees	1,014	1,533
Computer Expenses	620	691
Computer Expenses - Website	900	741
Conference, Training & Seminar	1,750	2,307
Fees	659	-
General Expenses	1,598	1,483
Insurance	6,050	6,179
Interest Expense	27	26
Legal expenses	44	44
Postage, Printing & Stationery	2,022	1,050
Radio Comm	-	120
Smart Payroll	489	586
Subscriptions	154	-
Travel - National	-	377
Water Rates	207	207
Xero	261	-
Total Other expenses	16,475	15,344
	2021	2020

3. Analysis of Assets

Bank accounts and cash

BNZ Cheque Account	144,137	88,035
Total Bank accounts and cash	144,137	88,035

2021 2020

4. Analysis of Liabilities



	2021	2020
Accounts Payable & accrued expenses	12,290	9,250
Other current liabilities		
GST	6,308	8,958
Total Other current liabilities	6,308	8,958
	2021	2020

5. Property, Plant and Equipment at Cost

Property Plant and Equipment

Computer Equipment	2,531	1,383
Motor Vehicles	1,348	1,348
Plant & Equipment	101,091	91,669
Total Property Plant and Equipment	104,970	94,400
Less Accumulated Depreciation	(32,801)	(22,880)
Total Property, Plant and Equipment at Cost	72,169	71,520

Property Plant and Equipment are recorded at cost less accumulated depreciation to date.

	2021	2020
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	141,347	101,353
Accumulated surpluses or (deficits)	56,359	39,994
Total Accumulated Funds	197,707	141,347
Total Accumulated Funds	197,707	141,347

7. Commitments

There are no commitments as at 31 March 2021 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2021 Last year - nil).

9. Related Parties

There were no transactions involving related parties during the financial year.

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.